



Communications for all in East Africa

BIDDING DOCUMENT FOR GOODS & RELATED SERVICES

Title of the Tender	SUPPLY OF NETWORK EQUIPMENT
Tender reference number	N° 003/EACO/ES/2020
Procurement Method	NATIONAL OPEN COMPETITIVE BIDDING
Date of Issue:	DECEMBER, 2020



TENDER NOTICE NO N° 002/12/2020

TITLE: SUPPLY OF IT EQUIPMENTS (FIREWALL; LAPTOP; PRINTER)

CLIENT: EAST AFRICAN COMMUNICATIONS ORGANIZATIONS (EACO)

EAST AFRICAN COMMUNICATIONS ORGANIZATIONS (EACO) hereinafter called "Client" has funds towards the cost of the tender for the supply of IT equipment below:

- (a) Firewall (1 Pc)**
- (b) Laptop(1Pc)**
- (c) Printer (1Pc)**

EACO invites qualified Bidders to submit their bids for the above-mentioned Tender.

The tender document may be obtained from EACO website: www.eaco.int, at any day from **21/12/2020**.

All bids will be submitted through EACO E-mail: info@eaco.int or at physical address as indicated in the bidding document, not later than 20th January 2021 at 10h00 am local time.

Late bids will not be accepted. Bids will be opened on the same date at 11h00 am.

All bidders must pay non-refundable fee of ten thousand Rwandan Francs (**10,000 Rwf**) to EACO Bank Account No 4002200499033, opened at Equity Bank Rwanda. **Swift code: EQBLRWRW**

All interested Bidders may obtain complementary information by writing using EACO email: info@eaco.int not later than **fifteen (15) days** before the fixed deadline for the submission of bids.

Dr Ally Simba
Executive Secretary

Section I. Instructions to bidders, Bid Data Sheet (BDS)

No	A. General
1	The Procuring Entity is: EAST AFRICAN COMMUNICATIONS ORGANISATION (EACO)
2	The name and identification number of the tender are: PURCHASE OF IT EQUIPMENT
3	The number, identification and names of the lots comprising this tender are: Each item makes its own Lot
4	The Source of funds: ORDINARY BUDGET
5	A list of firms debarred from participating in Rwandan tenders is available on the following website: http://www.rppa.gov.rw
B. Contents of Bidding Documents	
6	<p>For <u>Clarification of bid purposes</u> only, the EACO Secretariat's address is: Attention: The Liaison Manager of Human Resource and Administration P.O Box 6309 KIGALI Ex-Fair House, 1st Floor KN6 AV 11</p> <p>Any enquiry regarding this tender may be addressed to EACO Secretariat through email: info@eaco.int.</p>
A. Preparation of Bids	
7	The language of the bid is: English.
8	<p><u>The Bidder shall submit the following documents in its bid:</u></p> <ol style="list-style-type: none"> a. Bid Security worth 229,800 Rwf, issued by a banking institution or another authorized financial institution; b. The Trading license; c. The Social Security certificate; d. The Tax clearance certificate; e. Price and Completion Schedule - Related Services; f. Catalogue of item to be supplied; g. Proof of tender purchase h. Provide at least two (3) certificates of good completion for the similar tender executed (Completion certificates issued by Private Institutions shall be accepted only if they are accompanied by contracts).

	<p><u>N.B:</u></p> <p>- Put full identification of the company including the name of the Manager, Taxpayer Identification Number (TIN) and the permanent address of the business (Location, P.O Box, telephone numbers...,) for further correspondence.</p> <p><u>-Price shall include all taxes</u></p>
9	Alternative Bids “ <i>shall not be</i> ” considered.
10	Place of Destination: EACO Secretariat Headquarter
11	The prices quoted by the Bidder shall not be adjustable
12	Prices quoted for each item shall correspond at least to 100 percent of the quantities specified for this item.
13	The authority to establish the exchange rate shall be the “ <i>National Bank of Rwanda</i> ”
14	Period of time within which Goods and related services are expected to be delivered: within 14 calendar days from the contract signing.
15	After sale services, warranty period is required
16	Performance Security is required and shall be provided within 15 calendar days from the submission date of the invitation letter to sign the contract
17	The bid validity period shall be <i>120 days</i> .
	B. Submission and Opening of Bids
18	<p>For bid submission purposes, the EACO Secretariat’s address is:</p> <p><u>Attention:</u> the Liaison Manager of Human Resource and Administration P.O Box 6309 KIGALI Ex-Fair House, 1st Floor KN6 AV11</p> <p>The deadline for the submission of bids is: 20/01/2021, at 10h00 am</p>
19	The Bids will be opened on the same day at 11h00 am
	C. Evaluation and Comparison of Bids
20	<p>Bid prices expressed in different currencies shall be converted in Rwanda Francs (RWF)</p> <p>The source of exchange rate shall be the National Bank of Rwanda (BNR)</p>

	The date for the exchange rate shall be the bids opening date.
21	Evaluation will be done for Lot: Yes Bids will be evaluated for each item and the Contract will comprise the item(s) awarded to the successful Bidder.
22	Bidders " <i>shall not</i> " be allowed to quote separate prices.
23	Evaluation of this bid may take into account, in addition to the Bid Price quoted, one or more of the following factors: <ul style="list-style-type: none">(a) Delivery period (within the set period in the bidding document)(b) Meeting the technical specifications (Consideration of the Quality)(c) Warrant period offered.(d) Service after purchase

Section II. Bidding Forms

1. Bidder Information Form

[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: [insert date (as day, month and year) of Bid Submission]

Tender No.: [insert number of tender notice]

Page _____ of _____ pages

1. Bidder's Legal Name *[insert Bidder's legal name]*

2. Bidder's actual or intended Country of Registration: *[insert actual or intended Country of Registration]*

3. Bidder's Year of Registration: *[insert Bidder's year of registration]*

4. Bidder's Legal Address in Country of Registration: *[insert Bidder's legal address in country of registration]*

5. Bidder's Authorized Representative Information

Name: *[insert Authorized Representative's name]*

Address: *[insert Authorized Representative's Address]*

Telephone/Fax numbers: *[insert Authorized Representative's telephone/fax numbers]*

Email Address: *[insert Authorized Representative's email address]*

2. Bid Submission Form

[The Bidder shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: [insert date (as day, month and year) of Bid Submission]

Invitation for Bid No.: [insert No of IFB]

To: [insert complete name of Purchaser]

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents;
- (b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services _____ [insert a brief description of the Goods and Related Services];
- (c) The total price of our Bid, excluding any discounts offered in item (d) below, is: _____ [insert the total bid price in words and figures, indicating the various amounts and the respective currencies];
- (d) Our bid shall be valid for the period of time specified in tender document, from the date fixed for the bid submission deadline and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) If our bid is accepted, we commit to obtain a performance guarantee for the due performance of the Contract;
- (f) Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared ineligible by the RPPA, under Rwanda laws or official regulations.
- (k) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.
- (l) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signed: _____ [insert signature and stamp of person whose name and capacity are shown]

In the capacity of _____ [insert legal capacity of person signing the Bid Submission Form]

Name: _____ [insert complete name of person signing the Bid Submission Form]

Duly authorized to sign the bid for and on behalf of: _____ [insert complete name of Bidder]

Dated on _____ day of _____, _____ [insert date of signing]

3. Price and Completion Schedule - Related Services

Currencies in accordance with ITB Sub-Clause 15						Date: _____ _____ Tender No: _____ Alternative No: _____ _____ Page N° _____ of _____
1	2	3	4	5	6	7
Item N°	Description of Services (excludes inland transportation and other services required in Rwanda to convey the goods to their final destination)	Country of Origin	Delivery Date at place of Final destination	Quantity and physical unit	Unit price	Total Price per Service (Col. 5*6 or estimate)
[insert number of the Service]	[insert name of Services]	[insert country of origin of the Services]	[insert delivery date at place of final destination per Service]	[insert number of units to be supplied and name of the physical unit]	[insert unit price per item]	[insert total price per item]

Total Bid Price (All taxes Inclusive)						

Name of Bidder [insert complete name of Bidder] Signature and stamp of Bidder [signature of person signing the Bid] Date [insert date]

Section III: Technical Specification

I. Firewall (1 pc)

Performance and Capabilities	
Product Description	Cisco Firepower 2130 NGFW Appliance, 1RU, 1 x Network Module Bays
Stateful inspection firewall throughput	6Gbps
Stateful inspection firewall throughput (multiprotocol)	3 Gbps
Concurrent firewall connections	1.5 million
New connections per second	28000
IPsec VPN throughput (450B UDP L2L test)	700 Mbps
IPsec/Cisco AnyConnect/Apex site-to-site VPN peers	3500
Maximum number of VLANs	600
Security contexts (included; maximum)	2; 25
High availability	Active/active and active/standby
Scalability	VPN Load Balancing
Centralized management	Centralized configuration, logging, monitoring, and reporting are performed by Cisco Security Manager or alternatively in the cloud with Cisco Defense Orchestrator
Adaptive Security Device Manager	Web-based, local management for small-scale deployments
Hardware Specifications	
Dimensions (H x W x D)	1.73 x 16.90 x 19.76 in. (4.4 x 42.9 x 50.2 cm)
Form factor (rack units)	1RU
Integrated I/O	12 x 10M/100M/1GBASE-T Ethernet interfaces (RJ-45), 4 x 1 Gigabit (SFP) Ethernet interfaces
Maximum number of interfaces	Up to 16 total Ethernet ports (12x1G RJ-45, 4x1G SFP)
Integrated network management ports	1 x 10M/100M/1GBASE-T Ethernet port (RJ-45)
Serial port	1 x RJ-45 console
USB	1 x USB 2.0 Type-A (500mA)
Storage	1x 100 GB, 1x spare slot (for MSP)
Fans	4 integrated (2 internal, 2 exhaust) fans
Warranty	2 years at least

II. Laptop (1)

Hard Disk Memory	512 GB
RAM	8GB
Screen Size	14 Inches
Memory Speed	3.2 GHz
Graphics Coprocessor	Intel i7
Operating System	Licensed Genuine Windows 10, 64 Bit English
Product Dimensions	13.35 x 9.33 x 0.83 inches
Item Dimensions L x W x H	13.35 x 9.33 x 0.83 inches
Processor Brand	Intel
Processor Count	2
Computer Memory Type	DDR3L-1600 SDRAM
Hard Drive Interface	Solid State
Warranty	1 year at least

III. Printer (1 pc)

- Function: Multifunction color (Copy/Print/Scan)
- Operating systems: All current Windows operating systems, MAC OS X Version 10.8 or higher, Unix, Linux as well as other operating systems
- Interface: USB 2.0 (Hi-Speed), USB Host and Interface Network
- Resolution: 1200 x 1200 dpi (print), 600 x 600 dpi (scan/copy)
- Paper Size: A4
- Technology: Color Laser HyPAS™ Solution Platform
- Warranty: at least 1 Year

IV. Payment model & requirements:

The Service Provider should be paid upon delivery of the goods and upon signed and approved by EACO Secretariat